

# Schedule for Pastoral Assistance

See The Code PCNSW II 5.39 (page 83)

Category	Appointing Body	Qualifications	Membership/ Commitment	Accountability	Church Courts	Position Description	Remuneration
<i>Pastoral Assistance (Supervised)</i>	Session and Moderator, upon confirmation that presbytery holds no objection to proposed appointee	Theological training (completed or being undertaken) appropriate to the position description	<ul style="list-style-type: none"> <li>Communicant Membership</li> <li>Functional (i.e. operational) consistency with the Subordinate Standard of PCA (via Letter of Appointment)</li> </ul>	Session (reporting through the Moderator)	Unless already a member of the Session, may be invited to attend Session meetings and speak, but may not vote	<ul style="list-style-type: none"> <li>As per Letter of Appointment prepared in accordance with template maintained by Ministry and Mission</li> <li>Serves in directly supervised sphere under direction of Moderator of Session</li> </ul>	Home Missionary package pro-rated to the fractional nature of the appointment. Any proposal to vary the remuneration package (e.g. due to experience or qualifications), will require approval by the congregation, presbytery and proposed appointee.
<i>Pastoral Assistance (Unsupervised)</i>	<p>If a Home Mission Station, appointment by Ministry &amp; Mission Committee.</p> <p>If a pastoral charge appointment by Session and Moderator, upon approval by presbytery of proposed appointee</p>	<ul style="list-style-type: none"> <li>Completed Cert.Th (or equivalent), or better, and pursuing Diploma of Theology (or equivalent) or better;</li> <li>not less than 3 yrs of satisfactory service as a Supervised Pastoral Assistant and/or as a METRO Trainee or equivalent</li> <li>male</li> </ul>	<ul style="list-style-type: none"> <li>Communicant Membership</li> <li>signed agreement with Subordinate Standard of PCA (via Letter of Appointment)</li> </ul>	Session (reporting through Moderator; copies of reports sent to presbytery)	Unless already a member of the Session, may be granted privileges equivalent to those of an associate member if appointed for at least one year.	<ul style="list-style-type: none"> <li>As per Letter of Appointment prepared in accordance with template maintained by Ministry and Mission</li> <li>Serves under direction of Moderator of Session</li> </ul>	Home Missionary package pro-rated to the fractional nature of the appointment. Any proposal to vary the remuneration package (e.g. due to experience or qualifications), will require approval by Ministry & Mission in addition to that of the congregation, presbytery and proposed appointee.

## Explanatory Notes:

<i>A. Supervised / Unsupervised</i>	The following definitions apply for the purposes of The Schedule for Pastoral Assistance: <i>Pastoral Assistance (Supervised)</i> – may only serve with direct supervision of the Moderator within a congregation to which the Moderator is inducted or to which the Moderator is a Ministry & Mission appointee, <i>Pastoral Assistance (Unsupervised)</i> - may serve without direct supervision of the Moderator in a sphere which may be geographically remote from the Moderator
<i>B. Qualifying Remuneration</i>	The Schedule for Pastoral Assistance does not apply to Appointees with a remuneration package (in cash or kind; whether taken or forfeited) of less than 33% of the current ministerial Minimum Stipend. For appointments with an understated remuneration package (including honorary appointments), a value equivalent to a fully remunerated package commensurate with the appointment shall be used.
<i>C. Pastoral Assistance</i>	Appointment of all personnel engaged locally primarily to perform pastoral functions is to be made in accordance with the Schedule for Pastoral Assistance.
<i>D. Appointment with multiple functions</i>	In cases where the appointment involves multiple functions, or where it is uncertain or disputed if the appointment primarily involves pastoral functions, it is the sole right of the presbytery to determine whether the appointment involves pastoral functions to the extent that the appointment is to be made in accordance with the Schedule for Pastoral Assistance.
<i>E. METRO / FES</i>	The Schedule for Pastoral Assistance does not apply to Appointees assigned to FES positions as approved by the PTC, to Trainees in METRO positions as approved by the METRO Committee, and to trainees accredited by the Ministry Training Strategy.
<i>F. Position Title</i>	The position title associated with any appointment is at the discretion of the appointing body. For the purposes of The Code, all references to “Assistant” of “Assistant to the Minister” are deemed to apply to appointments made in accordance with the schedule for pastoral assistance as the context warrants.